
Date: April 4, 2023
To: Prospective Proposers
From: City of Cleveland, Department of Port Control
Subject: Addendum No. 2 to Request for Qualifications – Professional Environmental Industrial Services

Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 2 to the Request for Qualifications – Professional Environmental Industrial Services, dated March 15, 2023.

This addendum includes the presentation and sign in sheet from the pre-proposal meeting held March 29, 2023.

REQUEST FOR PROPOSAL DEADLINE: FRIDAY, APRIL 19

SIGN IN SHEET-PROFESSIONAL ENVIRONMENTAL INDUSTRIAL
SERVICES 3/29/23

Tony Barzacchini
Tim Davis
Scott Dean
Zac Amy
Paul Harrison
Sally McNealy
Dave Zbieszkowski
John Spearin
Sam Glanders
Brandon Lewis
Steve Kovatch
Mary Cobham
Stace Bieber
Brent A. McPherson

Cleveland Airport System

Professional Environmental Industrial Services

Pre-Qualification Meeting

March 29, 2023



Pre-Qualification Meeting Agenda

| | |
|----------------------------|-----------------|
| Introduction..... | Kim McGreal |
| Project General Scope..... | Beau Williams |
| Safety | Tristian Hooten |
| Security | Anthony Bucco |
| Operations | Zachary Randall |
| OEO Requirements | Jennifer Wiman |
| Questions and Answers | |

Please send all future questions to:

Barb Yohey

byohey@clevelandairport.com

Introduction

- The City of Cleveland, Department of Port Control is responsible for the planning, operation, and development of CLE and BKL.
- Our goal is to ensure that we meet the needs of the present without compromising our ability to meet the needs of the future.
- We aim to achieve this through continued customer and stakeholder satisfaction as well as flexible development ushered in through comprehensive planning.

Ordinance

Ordinance No. 692-2021

Project Overview

- On an on-call basis, the Selected Consultant shall:
 - Be expected to provide services and perform in the categories that follow;
 - Be required to provide regulatory reporting services including consultation and report generation as required by applicable law and regulatory agency (e.g., USEPA, Ohio EPA, DOT, etc.);
 - Provide the necessary equipment, facilities, utilities, labor, supervision, management, administration, technical support and consumables, as needed, to facilitate the work without delay of normal airport operations and completion of the work in a timely fashion; and
 - Comply with all necessary reporting timeframes throughout the duration of the contract period.
- These services include a mix of anticipated and unanticipated tasks.

Scope of Services

- **Sewer Inspection, Operation, and Reporting Services (SIORS):** inspect, operate and provide required analysis and reporting variety of oil/water separators, sanitary and storm water lines, electrical vaults, holding tanks, lift stations and associated appurtenances including testing and disposal of waste materials for the CAS.
- **Waste Management:** waste storage, characterization, management, shipping, and disposal; environmental compliance; refresher trainings (e.g., HAZWOPER, RCRA, DOT) for the Department staff; medical surveillance for the Department staff run through the contract; equipment purchases; storage area improvements; DOT regulations; and solid waste laws to support the Department.

Scope of Services (cont'd)

- **Environmental Laboratory:** full service, independent, environmental laboratory must be licensed and appropriately certified in the State of Ohio as of the date of the issuance of this RFQ and maintained throughout the contract period to conduct analysis of surface water, soils, solid wastes, hazardous wastes, drinking water, ground water, wastewater, oils and oily waste, and to concurrently meet FAA requirements, if any.
- **Environmental Emergency Response:** hazardous and non-hazardous materials spill clean-up, biohazardous material cleanup and disaster response, SPCC preparation and exercises, etc. including but not limited to soil excavation/disposal, tank pumping and disposal, installing temporary holding tanks, environmental modeling, biological assessments and cleanups, disposal of hazardous and non-hazardous waste.

Scope of Services (cont'd)

- **Asbestos:** asbestos abatement services, including but not limited to, sampling, air monitoring services, abatement and disposal for CLE and BKL.
- **PCBMPs Operations and Maintenance:** monthly inspection and routine maintenance of the PCBMPs at CLE.
- **Purchases:** typical supplies and equipment that may be needed include, but are not limited to, absorbent materials in various forms, for petroleum products, fuels, caustic liquids, aggressive fluids and solvents, sampling equipment (ISCO AVP, ISCO Sampler, ISCO Com Cable, pump tubing, marine and lantern batteries etc.), as well as other supplies/materials for PCBMP O&M.

Safety

Tristian A. Hooten, MPA
Airport Health and Safety Manager
City of Cleveland, Department of Port Control
Office: (216) 265-6965 | Cell: (216) 857-6931
email: thooten@clevelandairport.com

- Total Access Safety Management System
- OSHA/FAA/DPC/Requirements
- Site Specific Health and Safety Plan
- Insurance requirements

Security

Anthony Bucco, Airport Security
(216) 265-3343

- The Firm must assume the cost of each Cleveland Hopkins Airport issued access media. The cost is \$65 non-refundable for the following:
 - Fingerprint based Criminal History Records Check (CHRC)
 - Security Threat Assessment (STA)
 - Training on Airport specific Security badge responsibilities
 - Payment to "Treasurer, City of Cleveland". Checks, Credit Cards or if authorized by finance it may be invoiced monthly
 - Expect 1-3 weeks to complete the process
- All vehicles operating outside of the VSR will require an escort. Vehicles operating in the VSR will require an escort if the operator does not have a SIDA badge and driving privileges. Vehicles must be properly marked and lighted. All vehicle movement must comply with the rules and regulations of the FAA and the Airport.
- Ramp hang tags to allow vehicle access may be attained provided all qualifications for insurance are met.
 - Current registration
 - Proper signage (2ft x 2ft company logo)
 - \$10 million policy
- No credentials will be issued until a Notice to Proceed is issued.
- Please allow 5-7 days for processing after Fingerprint results are received.

Operations

Zachary Randall
Manager Airport Operations
(216) 265-6791
zrandall@clevelandairport.com

CLE OPERATIONS: (216) 265-6090

- Emergency Phone contacts of personnel will be delivered to Airport Operations for contacts regarding project site and its activities
- Activity on the airport must comply with the requirements of FAA rules and regulations. Reference the construction Advisory Circular "Operational Safety on Airports During Construction," 150/5370-2, current version (E). This file may be downloaded from the FAA's website at <http://www.faa.gov>
- Incursions (unauthorized access into an area intended for the movement of aircraft) will not be dealt with lightly, especially a runway incursion. Any incident will most likely result in the removal of the subject individual, and possibly the supervisor, from the airfield permanently
- Site maintenance should be performed on a regular basis to include the sweeping of debris and collection of trash. This is for FOD / dust / wildlife control purposes

Mayor's Office of Equal Opportunity

Jennifer Wiman

OEO Contract Compliance Officer

Phone (216) 664-2667 Fax (216) 664-3870

JWiman1@city.cleveland.oh.us

<http://www.city.cleveland.oh.us/CityofCleveland/Home/Government/CityAgencies/OfficeofEqualOpportunity>

Chapter 187 Subcontracting Requirements:

→ Utilization Goals

10 % Cleveland Small Business (CSB)

Mayor's Office of Equal Opportunity

BID SCHEDULES

SCHEDULE 1 "Project Contact Information Form "

SCHEDULE 2 "Schedule of Subcontractor Participation"

SCHEDULE 3 "Statement of Intent to Perform as a Subcontractor "

SCHEDULE 4 "CSB/MBE/FBE Unavailability/Impracticality Certification"

RFQ Schedule

- Pre-Proposal meeting March 29, 2023 @ 10:00 AM
- Pre-Proposal meeting Addendum March 29, 2023
- Deadline for Questions.....April 6, 2023
(please submit via email to byohey@clevelandairport.com)
- Addendum (if necessary).....April 13, 2023
- Statement of Qualifications due **April 28, 2023 @ 4:00PM**

Questions and Answers

Each Consultant shall submit seven (7) complete Statements, consisting of one (1) unbound original, five (5) identical bound copies and one (1) digital copy in either Microsoft Word (.doc/.docx) or Adobe Acrobat (.pdf) format

Firms may also elect to submit their Statements electronically. Please send the electronic Statements submission to airportprocurement@clevelandairport.com.

Please send all future questions to:

Department of Port Control
Environmental Services
5300 Riverside Drive
P.O. Box 81009
Cleveland, OH 44181-0009
Attention: Barb Yohey
Phone: (216) 265-2724
byohey@clevelandairport.com