

Date: July 12, 2018

To: Prospective Bidders

From: City of Cleveland, Department of Port Control

Subject: Addendum No. 1 to Request for Qualifications – Professional Environmental Analytical Laboratory Services

Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 1 to the Request for Qualifications – Professional Environmental Analytical Laboratory Services, dated June 29, 2018.

This addendum serves as the response to all inquiries received by prospective bidders during the Pre-qualifications meeting held on July 11, 2018. The Pre-qualifications meeting presentation and sign-in sheet are also part of this Addendum No. 1.

STATEMENT SUBMITTAL DEADLINE: **Wednesday, August 8, 2018**
4:00 p.m. local time

INQUIRIES

1.	Question	How in depth of a QC Data Package is needed?
	Answer	QC Data Packages will be Level II, unless otherwise specified by the Airport.
2.	Question	Who is the current contract holder?
	Answer	EnviroScience, Inc.
3.	Question	What is the size limit for submitting an online Statement?
	Answer	CLE servers can receive 50MB files.
4.	Question	Are administrative tasks (badging, if needed) paid out of the contract?
	Answer	It is unlikely that lab personnel will need to obtain CLE badges.
5.	Question	Are on airport/off airport insurance requirements required after firm selection?
	Answer	Insurance requirements must be maintained, by the selected firm, at all times during performance of services.