

Date: May 25, 2022
To: Prospective Firms
From: City of Cleveland, Department of Port Control
Subject: Addendum No. 2 to Request for Qualifications – South Campus Development Area Infrastructure Design Services

Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 2 to the Request for Qualifications – South Campus Development Area Infrastructure Design Services, dated May 9, 2022.

This addendum serves as the response to all inquiries received prior to the question deadline date of May 20, 2022.

PROPOSAL SUBMITTAL DEADLINE: Thursday, June 2, 2022 4 p.m.

INQUIRIES

1.	Question	Please clarify CSB and SBE. In looking on the qualified firms list, did not find SBE firms listed. Please clarify if CSB is what is requested.
	Answer	<p>1. CSB is a local certified firm whereas SBE is the Airport’s small business enterprise that is an element of the DBE Program.</p> <p>2. There is no listing specifically for SBE. However, there are two qualifications to be an SBE: if the firm is certified DBE, they can function as SBE; if the firm is not certified DBE, then the CSB certification need to be submitted along with the other requirements for SBE verification.</p> <p>3. Being a CSB alone will not satisfy the SBE requirement.</p>
2.	Question	Please clarify electronic vs. digital copies. In one area of the RFQ, it states electronic statements may be submitted. If firm elects to submit hard copies, is a jump drive, or other form of electronic submittal needed? Is there a preferred format?
	Answer	Firms may submit in electronic format, to email address airportprocurement@clevelandairport.com. If a firm elects to submit hard copies, firm will need to submit 6 hard copies (one unbound and 5 bound copies) plus one copy on a jump drive. There is not a preferred format. It is the choice of the Firm.
3.	Question	Is the RFQ for Design and Bidding services only? Do construction services need to be addressed in the response?
	Answer	Physical construction services do not need to be addressed, in the submittal; however, construction administration services are a component of the RFQ.