**Date:** April 11, 2017

**To:** Prospective Proposers

**From:** City of Cleveland, Department of Port Control

**Subject:** Addendum No. 2 to Request for Qualification – **IT Managed Services.**

Please be advised that the City of Cleveland, through its Director of the Department of Port Control, hereby publishes Addendum number two (2) to the Request for Qualifications – **IT Managed Services**, dated March 3, 2017.

This Addendum number two (2) serves to publish the answers for questions received after the pre-qualification conference for the “IT Managed Services” Project.

**SUBMITTAL DEADLINE:** **Monday, April 17, 2017, at 4:00 p.m. local time**

**Questions and Answers**

1. **Question:** Can a firm submit a response to the RFQ if they are only

bidding on one piece of the RFQ? For instance #4. Enterprise Architecture/Implementation Support Category: data migration planning and execution, application development, SharePoint application and website development, training. Should we bid on this RFQ to get to more funding for those projects?

**Answer:** The Department posted this project as an RFQ, therefore; the firms are asked to demonstrate their qualifications for the entire contract. The firms will be evaluated and scored on their ability to meet all the required tasks on the RFQ. If your firm feels that they are not strong in a particular area it is recommended that they reach an agreement with a team or sub-contractor and demonstrate this on your Statement of Qualification (“SOQ”). This will allow your firm to compete against those Firms that are submitting SOQs for the entire project. The evaluation panel will have the opportunity to decide if this project should be awarded to multiple vendors if no statement demonstrates the ability to fulfill all of the contract requirements.